

Basic Food Safety Training For Contracted Employees at Mushroom Farms - Instructor's Guide

The Mushroom Good Agricultural Practices (MGAP) standards require that ALL employees working at a mushroom farm receive food safety training.

The **Basic Food Safety Training for Contracted Employees at Mushroom Farms Poster and Commitment Form** is a training tool developed to be used when employees from contracted companies are initially hired and ready to perform any type of job at a mushroom farm.

The poster illustrates 12 food safety areas in which employees must be trained before performing any type of job at a mushroom farm. The commitment form has short, written descriptions of each of the areas on the poster. The poster and commitment form are intended to be used with employees at the time of hiring, prior to starting work on a contracted project. Materials are available in English and Spanish.

A **Contracted Company Food Safety Compliance Agreement** is included in the program. Each farm may decide to use it with its contractors to document commitment to training.

How to use the Basic Food Safety Training for Contracted Employees At Mushroom Farms Poster and Commitment Form:

1. When a new employee is hired and before performing a job at a mushroom farm, the employer shows the poster to the employee.
2. With the employee looking at the poster, the employer reads, in a language the employee understands, from the commitment sheet the explanations of the 12 food safety areas illustrated on the poster.
3. The employee then signs a copy of the commitment form, which states that he or she received and understood the basic food safety rules for working at any contracting mushroom farm.
4. A copy of the signed sheet is given to the employee and the original is placed in the employee's file or in a food safety training documentation file.
5. The poster is kept by the employer for future training needs.
6. The Basic Food Safety Training posters can be displayed throughout the company as food safety reminders for all employees.